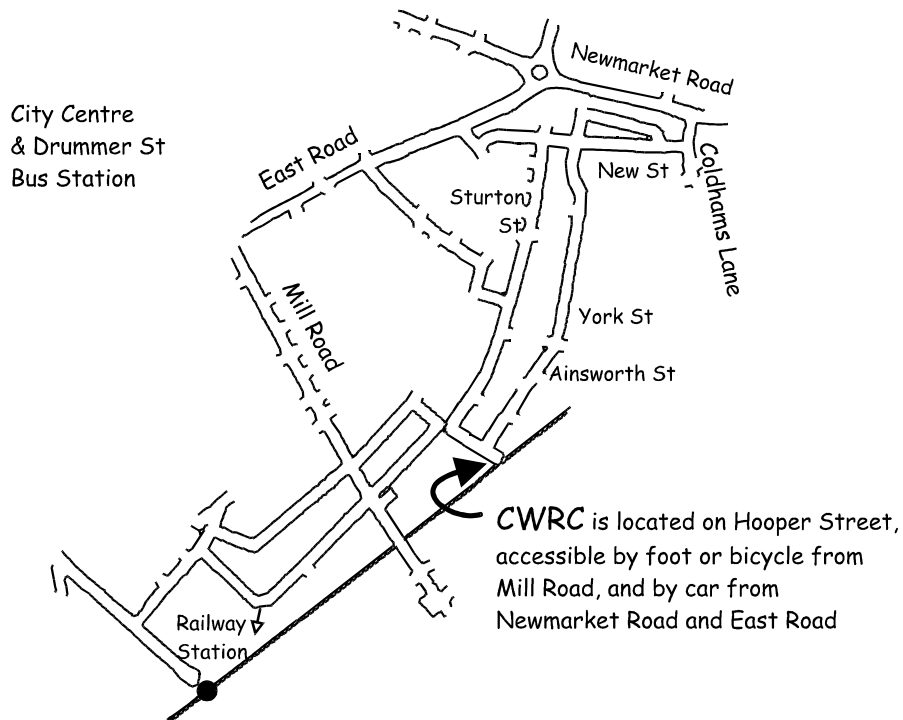


CWRC

Opening Times:
Cambridge School Term
9.00am to 4.00pm



Information, Advice & Guidance
September 2009 - July 2010



women working together for all women to provide
information, support and training

Cambridge Women's Resources Centre
Hooper Street, Cambridge, CB1 2NZ
Tel: 01223 321148
www.cwrc.org.uk

CWRC receives funding from several sources, including the Learning and Skills Council and Cambridge City Council. Donations are always welcome.



Registered Charity No 801240
Company No 2192672.



Leading learning and skills

Information, Advice and Guidance at CWRC

Do you need help with:

- Deciding what job is for you
- Finding job vacancies
- Education and training information
- Returning to work
- Redundancy
- Skills assessment
- Gaining new qualifications
- Curriculum Vitae (CV)
- Job applications
- Job interview practice
- Volunteering opportunities
- Knowing where to find help and support?

Bekki Clark, our Guidance Worker, can provide you with free, impartial and confidential information, advice and guidance to help you to access the right education, training or work opportunities for you.

Guidance Interviews:

A guidance interview will usually last for about one hour and will give you the opportunity to explore some of the above issues.

Appointments can be made on Tuesdays during Cambridgeshire school terms and are available to all students at CWRC as well as other women who would like support.

Please ring (01223) 321148 to make an appointment, or speak to Bekki in either Room 10 or 18.

“I wanted some advice on how to write a C.V., and covering letter to help me get back to work. I came out feeling really confident about what I’m going to do next.”

Student at CWRC

Drop-in
Wednesdays during CWRC term-time
10.30am – 2.30pm
Room 10 at CWRC

- ❖ For any quick queries
- ❖ Informal
- ❖ Friendly
- ❖ no-appointment needed
- ❖ crèche available.

The drop-in is open to any women, both students of CWRC and non-students.

Costs:

The information, advice and guidance services at CWRC free to users. Some paperwork will need to be completed with clients in order to comply with funding requirements.

CWRC Crèche

The on-site crèche is run by experienced co-ordinators and sessional workers. Child care is FREE to all women using the facilities of the centre. The crèche is open during classroom hours.

You can book a place in the crèche when you have a guidance appointment. You can turn up to use the crèche on a Wednesday if you are using the drop-in.

“It was excellent to be able to talk about my ideas without feeling that I’m ridiculous! She was extremely helpful.”

Student at CWRC

CWRC has been awarded the *Matrix* quality standard for information, advice and guidance services.

